

**INDIVIDUAL WORKSHOP FOLLOW-UP PLAN**

With reference to previous discussions in this session, please identify 3-5 follow-up actions that you plan to take after this workshop to strengthen LOP environmental compliance on your project, in your team, or in your mission/operating unit. For each, state a proposed timeline and immediate next step.

**Example actions.** Actions might include (but are not limited to):

**Mission Staff:** Brief mission management on key messages identified in this session • Brief contracts team on ECL and inclusion of environmental responsibilities clauses in A/COTR letters • Require EMMPs for projects for which you are an A/COTR • Deliver a short LOP Environmental Compliance Briefing for mission staff • Work with M&E specialist to better assess env.compliance in field visits.

**IPs:** Brief your COP and M&E lead on key environmental compliance requirements as conveyed by the workshop • Lead an environmental compliance session ion an upcoming staff training • Developing a first-draft EMMP for internal review • Developing a TOR for an external consultant or requesting TA from your home office to assist with EMMP development

<table>
<thead>
<tr>
<th>Action item</th>
<th>Proposed timeline</th>
<th>Immediate step</th>
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<tbody>
<tr>
<td>Ex. Lead Environmental Compliance Session in upcoming staff training. (Develop short presentation using slides from this workshop.)</td>
<td>3rd week of January</td>
<td>Contact training coordinator.</td>
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